

Careers Action Plan - Priority List

Phase 1 - working on Gatsby Benchmark 1 - A stable Careers Programme

Step needed	Progress	Date to achieve by
Make draft Careers Policy	Draft Policy currently with SLT and governors for approval	July 23
Draft whole school Careers Policy	To start June 23 for approval by SLT/governors	July 23
Publish school careers programme on website	To be actioned once policy and programme have been approved	Sep 23
Identify a lead individual to oversee the programme (and SLT oversight)	Potential Careers lead identified and Career leader Training set up starting September 23. Further training courses already attended in May/June including local Careers Hubs, Careers Leader talk and Compass Plus online training.	Sep 23
Ensuring feedback on Careers Programme from teachers, parents/carers, employers	Discussed about a launch event with year 6 parents/carers invited, possibly employers. Programme to be shared at the event and questionnaires for staff, parents/carers and employers to gain stakeholder views *pupil questionnaires to be done separately in school.	Dec 23

Phase 2 - programme Implementation

Action	Gatsby Benchmark	Date to achieve by
Send Future Skills Questionnaires to all Key Stage 3,4, 5 pupils to gain their views on their current understanding of Careers Provision at school	Benchmark 3 - meeting the needs of all pupils	Dec 23
Extend 'World of Work Week' from current KS3/4/5 pupils across all sites. NAR students did not access the World of Work this year – timetable clash	Benchmark 5 Encounters with employers and employees	Mar 24

KS2 pupils also to have at least 1 employer encounter per year as part of world of Work week extension (may be at a different time)	Benchmark 5 Encounters with employers and employees	(Sep 24)
Careers Lead to signpost information for from tutors to share with pupils in EHCP time about the Labour market (include basic info also for primary students- KS2)	Benchmark 2 – Learning from Labour Market Information	April 24
Extend Careers advisor talks to make sure all pupils under 16 have had an interview and all over 16, 1 further interview. To organise a list of pupils and a plan for this.	Benchmark 8- Personal Guidance	April 24
Find out Pupils 'interests and Destinations' to complete this data on Compass Plus for all KS3, 4, 5 pupils.	Benchmark 3- meeting the needs of all pupils	July 24
Make a simpler questionnaire to ask KS2 pupils about their interests		Sep 24
Research network of suitable workplaces for work experience for KS4 and 5 students. Help from Careers Hub Advisor, possibly from an Enterprise Advisor- to from a plan by July 24 for the next school year.	Benchmark 6- experiences of workplaces	July 24
Extend current college visits for KS5 students down into KS4.	Benchmark 7- Encounters with further and higher Education	July 24
Whole staff training session to highlight how to put in links to employment into all subject schemes of work.	Benchmark 4 Linking curriculum learning to careers	Sep 24
Research possible employers for visits to places of work KS2-5	Benchmark 6- experiences of workplaces	Sep 24
Review curriculum learning in PHSE/EHCP to look for extra opportunities for careers learning in Key Stages 2-5.	Benchmark 4 Linking curriculum learning to careers	Sep 24
Invite in apprenticeship and T-levels providers to speak to Y9 students prior to them taking GCSE options.	Benchmark 7- Encounters with further and higher Education	Dec 24
Research ideas for possible enterprises within/outside of school	Benchmark 3- meeting the needs of all pupils Benchmark 4 Linking curriculum learning to careers Benchmark 6- experiences of workplaces	Dec 24